

**University Preparation School at CSU Channel Islands  
1099 Bedford Drive Camarillo, CA 93010  
Board of Directors Meeting**

**November 1, 2024**

**1:30-4:00**

**UPCS Library**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items**

*Any person may address the Board concerning any item within the school's jurisdiction for up to three (3) minutes during the public comment period. The total time devoted to presentations to the Board shall not exceed thirty (30) minutes unless additional time is granted by the Board. Members of the public attempting to make complaints or charges against an employee before the Board in open session will be referred to the appropriate staff member for the purpose of receiving a complaint form and filing a complaint under the school's established complaint procedures.*

*UPCS provides members of the public with reasonable accommodations under the Americans with Disabilities Act ("ADA") and the Fair Employment and Housing Act ("FEHA") to enable public participation in Board meetings and activities. Interested members of the public must contact the school to request an accommodation no later than twenty-four (24) hours in advance of the meeting.*

**A. Call to Order**

<b>B. Roll Call</b>	<b>Present</b>	<b>Absent</b>
<b><u>Board Members</u></b>		
Jeanne Adams	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Christina Gonzalez-Ornelas	_____	_____
Ernesto Guerrero	_____	_____
Veronica Rauschenberger	_____	_____
Celina Zacarias	_____	_____
<b><u>Administration</u></b>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

**C. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

**D. Pledge of Allegiance**

**E. Public Comments - This is a chance for any members of the public, in attendance, to speak to the board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

**F. Directors' Reports**

**G. Board Reports, Correspondence, and Communication**

**H. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

*SUSPEND OPEN SESSION*

**II. CLOSED SESSION**

- Topic/Agenda Item: Litigation: Conference with Legal Counsel: Existing Litigation** {Government Code Section 54956.9(d)(1)} Name of case: G.R.Q. v. UPCS. Superior Court Case No. 2024CUPP024902
- Topic/Agenda Item: Anticipated Litigation: Conference with Legal Counsel: One Case** {Government Code Section 54956.9 (d)(2)}

*RECONVENE FROM CLOSED SESSION AND REPORT OUT ANY DECISIONS MADE*

### III. Regular Session

#### A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes from the Regular Board Meeting, August 23, 2024**
2. **Minutes from the Regular Board Meeting, September 27, 2024**
3. **Minutes from the Special Board Meeting, October 17, 2024**
4. **Purchases to ratify, September**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

#### B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and approval of the September Financials including check register and credit card statements for UPCS**

**Personnel Involved:** Lisa Boulos, Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the September Financials including check register and credit card statements for UPCS.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

2. **Topic/Agenda Item:** Review and approval of the seating of the Administrative Review Committee members  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the seating of the Administrative Review Committee

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

3. **Topic/Agenda Item:** Review and Approval of Policy #901 Roles and Responsibilities Relating to Governance  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of Policy #901 Roles and Responsibilities Relating to Governance

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of Revision to Policy #902 Code of Ethics for Board Members**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to Policy #902 Code of Ethics for Board Members

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Revision Policy #904 Regular and Special Board Meetings**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to Policy #904 Regular and Special Board Meetings

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: Review and Approval of Policy #905 Board Meeting Agendas and Supporting Information**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to Policy #905 Board Meeting Agendas and Supporting Information.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

7. **Topic/Agenda Item: Review of Policy #903 Conflict of Interest**  
**Personnel Involved:** Charmon Evans
8. **Topic/Agenda Item: Review of Bylaws of the University Preparation School at CSU Channel Islands**  
**Personnel Involved:** Charmon Evans

### III. Board of Directors Announcements/Remarks

### IV. Future Agenda Items: Next Meeting, November 22, 2024, 1:30-4:00pm

### V. Adjournment: